

The next meeting of the Devon Local Pharmaceutical Committee will be held on  
**Wednesday 2<sup>nd</sup> March 2022 at The Exeter Court Hotel, Kennford Exeter EX6 7XX**

**8.45 am – 4.30 pm**

**AGENDA**

<b>Times (approximate)</b>	<b>Agenda Item</b>	
<b>8.45 am</b>	<b>Arrival, set up, Coffee and Pastries</b>	
<b>9.00 am</b>	<b>Ice Breaker (TK)</b>	
<b>9.30 am to 9.45</b>	<b>Reflection on the November 2021 LPC meeting – Break out into 3 groups</b> <b>What are the highlights from the last daytime meeting?</b> <b>Where are we now?</b> <b>What are our next steps for today?</b>	
<b>9.45 – 10.00 am</b>	<b>Community Pharmacy in Devon (DB)</b>	
<b>10.00 – 10.20 am</b>	<b>Briefing and Preparation for Stakeholder session</b>	
<b>10.20 – 10.30 am</b>	<b>Coffee break</b>	
<b>10.30 – 11.00 am</b>	<b>Alex Degan, Primary Care Medical Director Devon ICS</b> <b>Gill Munday, Primary Care Commissioner, Devon CCG</b> <b>Open discussion on pharmacy system working</b>	<b>DB/All</b> <b>Guests linking in via MS Teams</b>
<b>11.00 – 11.30 am</b>	<b>Local Care Partnerships and Locality Working – joined by Devon</b> <b>Locality Directors</b> <b>Pharmacy system working within localities</b>	<b>DB/All</b> <b>Guests linking in via MS Teams</b>
<b>11.30 – 12.00 noon</b>	<b>Opportunities in community pharmacy</b> <b>How do we best engage with the system to realise these opportunities?</b>	<b>DB/All</b>
<b>12.00 noon – 12.30 pm</b>	<b>Member debrief and next steps</b>	
<b>12.30 – 1.00 pm</b>	<b>LPC Business</b> <ul style="list-style-type: none"> <li>• Minutes of previous meeting</li> <li>• Finance Report including sign off of 2022-23 Budget</li> <li>• Secretariat Report (attached to agenda)</li> <li>• PSNC Update</li> </ul>	<b>AH</b>  <b>RK</b> <b>ST</b> <b>SR</b>
<b>1.00 – 1.30 pm</b>	<b>Lunch</b>	

<p><b>1.30 – 2.15 pm</b></p>	<p><b>Break out sessions for working groups</b></p> <p>ICS (DB, MC, RF and remaining members not in Governance) Governance Group (AH, MR, RK, ST, KJ, AH)</p>	<p><b>Andrew Howitt</b></p>
<p><b>2.15 – 2.25 pm</b></p>	<p><b>Short Break and re-group</b></p>	
<p><b>2.30 – 4.00 pm</b></p>	<p><b>ICS core group to share key learnings from first session</b></p> <p><b>Communications and Engagement Working group</b></p> <ul style="list-style-type: none"> <li>• Review and agree terms of reference</li> <li>• Review communications strategy</li> <li>• Agree SMART objectives (short term x 6 months; medium term x 12 months)</li> <li>• Next steps</li> </ul> <p><b>PCN Working group</b></p> <ul style="list-style-type: none"> <li>• Review and agree terms of reference</li> <li>• Formulate strategy based on learnings from morning sessions</li> <li>• Agree SMART objectives (short term x 6 months; medium term x 12 months)</li> <li>• Next steps</li> </ul>	<p><b>MC</b></p>
<p><b>4.00 – 4.30 pm</b></p>	<p><b>Feedback from working groups, next steps, wrap and close</b></p>	

**Date of next LPC meeting: Monday 4<sup>th</sup> April (evening meeting starting at 7.30pm using Teams)**