

Devon Local Pharmaceutical Committee

Meeting held on 17th January 2022

Virtually using Microsoft Teams

1/1724	Present: David Bearman, Mike Charlton, Rachel Fergie, Ali Hayes, Andrew Howitt; Ron Kirk, Matt Robinson, In Attendance: Sue Taylor, Kathryn Jones.
1/1725	Apologies: Rafal Korona, Sian Retallick, Anna White
1/1726	<p>Welcome and Introductions</p> <p>Andrew Howitt welcomed everyone to the meeting. A declaration of interest will need to be completed by Rafal Korona; otherwise all members have submitted. Kathryn reminded members that new declarations will need to be completed by all members in April.</p> <p>It was reported that Pedro Carvalho had resigned from the LPC with immediate effect.</p>
1/1727	<p>Minutes of the last meeting</p> <p>The minutes of the meeting held on Monday 13th December 2021 were approved as a correct record.</p>
1/1728	<p>Matters arising from the minutes</p> <p>Funding for Small Group practice- based learning – three pharmacists had expressed interest to date. There is funding available through the Devon Training Hub for 10 community pharmacists to join a number of PCN based practice based small group learning activities in Devon. This is a very good opportunity to develop some clinical learning, strengthen relationships etc and get involved in some inter professional learning.</p> <p>The PCN areas are NEXUS, Torquay and North Dartmoor.</p>
1/1729	<p>Treasurers Report</p> <p>A verbal report was given to the meeting by the Treasurer. The 2022-23 budget is being prepared which will need to include an allowance for the additional LPC working group activities. The budget will be presented for sign-off at the March 2022 meeting.</p>
1/1730	<p>Secretariat Report</p> <p>Anna White is currently on sick leave and likely to be so for a few more weeks. No additional resource means that Anna’s work programme is being assigned to other members of the Secretariat Team. Primarily this is GP CPCS, although there are implementation and support issues related to the DMS and the Hypertension Case Finding Service.</p> <p>In relation to GP CPCS NHSEI have advertised for new Implementation Leads. Some of the current issues include not receiving the service activity data in a timely way; lack of interest by practices and having to pick up training and resource development. Sue is linked into a weekly working group meeting with the meds op team of the CCG. In the meantime, however, NHSE has offered £14,500 to the Devon LPC to help</p>

		<p>support the roll out of GP CPCS so we will need to come up with a plan to achieve the most value from this pot of money.</p> <p>There was a discussion about the NHSEI Winter Access Fund (WAF) and how this had been rolled out across the region. Other LPCs had been included in system discussions and as a consequence Cornwall and Gloucestershire LPCs had been funded to support the implementation of a Walk In CPCS service. Sue informed the committee that to the best of her knowledge Devon had applied the lowest amount of the WAF proportionately to GP CPCS and there was also a slow uptake</p> <p>Mike Charlton informed the LPC that Somerset LPC had been successful in negotiating a pharmacy quality improvement scheme funded from the WAF and that if pharmacy contractors met the requirements which included increasing the number of PGD interventions correctly made they stood to be funded up to £2000 per pharmacy premises. The purpose for highlighting this was to request if Devon could adopt a similar approach.</p> <p>The members asked how we were moving on since the November LPC meeting and attendance by Jo Turl which had been felt to be very positive. We have been in discussion with the CCG about the possibility of seconding a member of staff to the CCG in order to focus on GP CPCS but the process appeared to be overly complicated and not moving very fast.</p> <p>Members expressed their frustration about the lack of decision making at a system and CCG level. However, Sue reported that she and David Bearman had recently held a meeting with Sarah Wollaston, the newly appointed Designated Chair for the Devon ICS. She had agreed with us that we need to develop different relationships with our key stakeholders, for example, the Devon LMC and Primary Care. The question was asked if the team was talking to the right people and whether it would be possible for the LPC to arrange regular meetings with the Devon LMC to get them on board with the LPC aspirations.</p> <p>Sarah Wollaston had requested that the LPC write setting out our concerns and how community pharmacy is progressing towards integration in Devon by comparison with other areas. This had been completed with David Bearman, Sue Taylor, Rachel Fergie, Mike Charlton and Andrew Howitt contributing.</p>
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1/1731	Working Groups	<p>ICS – Mike Charlton informed everyone that Boots are starting to roll out the Hypertension Case Finding Service. He has been working with David Bearman and Rachel Fergie on a specific piece of work on the service in the Western locality and will continue to link in with him.</p> <p>Primary Care Networks – No update regarding the ongoing funding promised by NHSEI to support leadership development of the PCN pharmacy leads. The LPCs are waiting to see a proposed Memorandum of Understanding between the pharmacists and the NHSEI pharmacy teams for both the PCN based project work and the leadership training attendance.</p> <p>Communication & Engagement – No meeting held to date. Terms of Service needed to be agreed. Need a strategy, that reflects the changes agreed over the past two daytime LPC meetings. Andrew Howitt to organise the meeting.</p> <p>Finance & Governance – Discussion held around the proposed budget. New expenses claim form (PSNC template) available and put on new LPC website. Terms of reference for this group had been reviewed, and will be shared with the Committee. The new LPC website just gone live.</p>
1/1732	LPC Meeting 2nd March 2022 – Daytime meeting	<p>Members were reminded of the next LPC meeting and it being a daytime one. GP CPCS - Requested that Sue send formal invitations to Jo Turl, CCG, Chairs of LCPs, Fiona Davenport and Nikki Holmes, NHSE, Collaborative Board Chairs. Sue reminded the committee that they needed to be absolutely clear of what outcome was required from any discussion with stakeholders.</p>
1/1733	Office Accommodation	<p>The lease on the offices at Deer Park ends in July 2022. The LMC hold the lease and have found new offices and we have just been informed that they will be moving next week. The LPC have no option to stay at Deer Park because we are not in a position of being able to take on a new expensive lease.</p>

		<p>Alternative offices have been looked at, and an options appraisal developed. Partridge House in Kennford had a 4-desk room available which actually has come out as being the most cost-effective option and has no legal costs with no lease. This will reduce the accommodation costs by 50% ongoing.</p> <p>David asked that we also look at the possibility of sharing with the SW AHSN who have vacancies in their offices. He felt this would present opportunities for the future and that we should definitely bear it in mind.</p> <p>Action: Kathryn to make enquiries of the AHSN to add into the options appraisal.</p> <p>After some further discussion about the Partridge House office accommodation it was agreed this presented an ideal opportunity with minimal liability, which given that we are still waiting for the outcome of the Independent Pharmacy Representation Review feels like the right approach.</p> <p>It was agreed that this office presented an ideal opportunity. It was proposed by Andrew Howitt, seconded by Ron Kirk that the LPC relocated to this office. All those attending voted in favour.</p>
1/1734	AOB	<p>Sian Retallick had asked about flu vaccination stock and what the position was regarding increasing flu vaccination uptake. At risk groups are only currently 44%, and pharmacy could help with this. Will put an article in the next LPC newsletter, however, in general it was felt that pharmacies with stock should contact surgeries and liaise with each other.</p>
	Date of next meeting	Next meeting Wednesday 2nd March 2022 – 8.45 am Exeter Court Hotel, Kennford.