**Community Pharmacy Deadline Tracker – December 2022**

***If you are part of a pharmacy group or multiple, please liaise with your company managers/head office***

| **Subject** | **Actions and links** | **Tick when done** |
| --- | --- | --- |
| **Pharmacy Quality Scheme****2022-23 and 2023-24** | Full details of PQS for 2022/23 have now been released. Key information can be found here: • [Access full PQS details](https://psnc.org.uk/quality-and-regulations/pharmacy-quality-scheme/) • [NHSE Guidance](https://www.england.nhs.uk/publication/pharmacy-quality-scheme-guidance/) • [PQS 2022/23 digital guide](https://psnc.org.uk/quality-and-regulations/pharmacy-quality-scheme/pqs-2022-23-digital-guide/) • [Key date summary](https://psnc.org.uk/wp-content/uploads/2022/10/PSNC-Briefing-033.22-Important-PQS-dates.pdf) • [Training requirement summary](https://psnc.org.uk/briefings/pharmacy-quality-scheme-summary-of-the-training-requirements-for-the-2022-23-scheme/) • [Action and Evidence Portfolio](https://psnc.org.uk/briefings/pharmacy-quality-scheme-2022-23-action-and-evidence-portfolio-workbook/) • [NMS Tracker](https://www.nhsbsa.nhs.uk/provider-assurance-pharmaceutical-services/pharmacy-quality-scheme-pqs) • [NHS Safeguarding App](https://www.england.nhs.uk/safeguarding/nhs-england-safeguarding-app/) Community pharmacies can access the assessment framework on PharmOutcomes (free of charge). The framework allows contractors and their teams to track progress towards achieving PQS. Access by selecting “Assessments” in PharmOutcomes. |  |
| **Update your DOS and NHS profiles using the NHS Profile Manager** **Deadline for this quarter is 31st December 2022** | Ensure your Directory of Services and NHS Website profiles are up to date and verified each quarter of the financial year using the new NHS Profile Manager**What do you need to do?*** [Register](https://organisation.nhswebsite.nhs.uk/) for the new NHS profile Manager with your personal NHSMail address if you have not already
* Check you can access NHS Profile Manager and your pharmacy profile
* For each profile check that your opening times and contact information are up to date. You should do this even if you have recently checked your information using the NHS website profile editor or the UEC profile updater.

Find out more about the profile manager on the [PSNC Website.](https://psnc.org.uk/digital-and-technology/databases-of-pharmacies-and-services/nhs-profile-manager/) ***Remember to update your profile if you must temporarily close the pharmacy during its normal hours.***  |  |
| **Devon LPC AGM** **12th December 2022** | The LPC AGM will take place virtually on Monday 12th December 19:15; to join the meeting, please register using this [link](https://tinyurl.com/mr2xzaw5)  |  |
| **Mandatory Clinical Audit****To be completed by 31st March 2023** | PSNC and NHSE have agreed the 2022-23 national clinical audit will focus on valproate, with the aim of reducing the potential harm caused by taking valproate during pregnancy. More details on the [PSNC website](https://psnc.org.uk/our-news/mandatory-national-audit-announced/).  |  |
| **Check Shared Mailbox regularly** | **Important communications from NHSE&I, NHSBSA, PCN pharmacy leads, GP CPCS referrals and the LPC regularly arrive in your NHS Shared Mailbox. Please ensure sufficient staff have access to your mailbox and that it is checked regularly at least three times daily.**  |  |
| **Pharmacy First (Local)** | If your pharmacy is signed up to provide the local [Pharmacy First](https://devonccg.nhs.uk/health-services/pharmacy-services/community-pharmacy-minor-ailments-service-pharmacy-first) Service which includes the local PGDs for UTIs, Impetigo and mild inflammatory skin conditions, all pharmacists **(to include locums and relief pharmacists)** are expected to provide the service. You may receive GP CPCS referrals for UTIs which is a positive step forward for patients and your pharmacy.If you’re not sure if your pharmacy is signed up, please check on the Devon ICB website that contains the latest list of[**accredited pharmacies.**](https://devonccg.nhs.uk/download/list-of-pharmacies-accredited-to-provide-pharmacy-first-service-v2-may-2022) |  |
| **Unplanned Closures** | The local unplanned Closure Policy came into effect on 1 November 2022.Please ensure you read this policy and share with relevant colleagues within your Community Pharmacy. In the event of an unplanned closure, all contractors should immediately complete the ‘Notification of unplanned temporary suspension of service’ form. NHS England’s Resilience Guidance also helps support a pharmacy during an unplanned closure.All resources may be found on the [Devon LPC Website](https://devonlpc.org/pharmacy-resources/resources-g-l/emergency-closure-of-pharmacy/) |  |
| **Contractual Framework Transition Payments** | Ensure you complete at least one NMS every month to meet one of the requirements to receive your transition payments Find out more about the full requirements for transition payments [here](https://psnc.org.uk/our-news/drug-tariff-update-january-2022-transitional-payment-adjustments/) |  |
| **PSNC Contractor Discussion Event** **7th and 14th December 2022** | PSNC Chief Executive Janet Morrison and members of PSNC’s negotiating team are hosting two webinars to enable an operation conversation with contractors about the current situation and the steps they might be willing to take in future should emergency funding not be forthcoming. **To book a place**Wednesday [7th December](https://us02web.zoom.us/meeting/register/tZIsdumtqjwvEtDdsYbzHYLcYvUp5Q-3qKj8) 19:30-21:00Wednesday [14th December](https://us02web.zoom.us/meeting/register/tZIsdumtqjwvEtDdsYbzHYLcYvUp5Q-3qKj8) 19:30 – 21:00 |  |
| **Virtual Outcomes** | New modules are released every month and are **currently free to Devon community pharmacy teams.** **Latest module:** [**Mandatory Clinical Audit Valproate**](https://www.workcast.com/register?cpak=3853872270212833) |  |

***Disclaimer: This guidance has been produced by Devon LPC after reviewing all the information available to us. Every care has been taken in completion of the tracker, but no responsibility can be accepted for any error or consequence of such an error.***

**Link to PSNC contractual payment tracker** updated October 2022

<https://psnc.org.uk/dispensing-supply/payment-accuracy/monthly-payments/payment-timetable-and-deadline-tracker/>

***Contact details: email*** ***admin@devonlpc.org*** ***or call on 01392 719604 (NOTE NEW NUMBER). Direct message on Twitter @DevonLPC or visit our website*** [***https: www.devonlpc.org***](http://www.devonlpc.org)