**Devon Local Pharmaceutical Committee**

**Meeting held on 11 July 2022**

**Virtually using Microsoft Teams**

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| **1/1762** | **Present:** Mike Charlton, Kelly Dawkins, Rachel Fergie, Ron Kirk, Sian Retallick**In Attendance:** Sue Taylor, Kathryn Jones, Anna White, Tom Kallis, Kelly Holman |
| **1/1763** | **Apologies**: Ali Hayes, Andrew Howitt, Matt Robinson |
| **1/1764** | **Presentation by GSK** | Richard French (GSK) gave a brief presentation and then left the meeting.  |
| **1/1764** | **Welcome and Introductions** | In the absence of the Chair and Vice Chair, Sur Taylor, Chief Officer took the Chair and introduced Jason Peett, Regional Pharmacy Integration Lead for NHS England South West. Jason gave the meeting a short presentation regarding his new role and insight into his background; he is keen to understand local achievements, challenges and opportunities, and also what help could he give to unlock issues. It was agreed that a further meeting be arranged with Jason with the Secretariat team. Members were keen to raise issues with Jason, including the following from Sian Retallick;GP CPCS being funded locally, and also walk-in patients self presenting at pharmacies;Clarity required around the different smoking cessation services and how they linked together;Involvement in the national Cancer pilot;Positivity around the Hypertension Case Finding ServiceLow uptake of the Discharge Medicines Service and IT connectivitySue reminded the committee that PharmOutcomes was being funded for the five Acute Trusts in Devon.Rachel Fergie identified the need for improving communication as a big issue, particularly between general practice and community pharmacy.Mike Charlton wanted everything kept simple, get pharmacies and PCN Pharmacy leads to start working towards consistency across the region. Sian felt it would be useful to know what services Jason felt should be taken forwards. He agreed that that CPCS and referrals from GPs would be a priority; he asked how the service is being delivered and how it could be improved. Tom Kallis asked about the community pharmacy integration role, key delivery and working with the new ICB. Could there be any funding made available?Sue informed the meeting that she sits on the IPMO, a new Medical Director has been appointed, Nigel Atcheson, who has already been introduced to the committee. There are several posts being funded nationally for local recruitment at a system level, and Nigel Acheson has just signed these off ready for the recruitment process. The posts will be advertised shortly. Jason offered support.Devon has been selected as a pilot site for the NMS Antidepressants Service; the LPC is working with NHSE to take this forward.  |
| **1/1765** | **Update from LPC Working Groups** | **Integrated Care System.**Mike Charlton had attended the IPMO meeting with Sue and David. Mike gave a short update.Sue reported that she and David had been invited to three accelerator events with other system stakeholders to agree the operating framework for the ICS. Two sessions have taken place and the final day is due to held at the end of July to bring together the emerging operational framework for the ICS.**Communication and Engagement**Tom Kallis reported on the masterclass events planned for September. The content will be ready by Wednesday 20th July; the offers of support to present were appreciated. He is looking also for local pharmacists to help present, he asked that member send details of anyone who would like to present to him. He is planning to get everyone together who has agreed to present, and go through the presentations and then facilitating sessions. The planning events session to go through the sessions to be held either at the end of July or during August. Rachel asked for a list of who has volunteered to present etc at the masterclasses. Action: Tom to put on Basecamp and send out a doodle poll for dates.The number of proposed attendees for the event is still low. Kelly Dawkins will send the details to her Lloyds Pharmacy Chat Group, Boots and Day Lewis agreed to do the same, also PCN Leads need to support this.Kathryn to send over the details of the events to the LPC members. The flyer advertising the events will be sent out with the next newsletter (July 2022). **Primary Care Networks – PCN Leadership Academy**Sue updated the meeting on the current position. A report on Phase 1 had been posted in Basecamp for members to read. Overall, from the PCN leads who had engaged with the Academy the feedback had been excellent; however, we do have a number of leads who were not engaging, along with the number of vacancies we have for PCN leads there is some way to go for us to realise the benefits. **Governance Group**No meeting has been held, but will be doing so in the next few months. |
| **1/1766** | **Declarations of Interest** | Declarations of interest need to be completed by everyone for the new financial year. Outstanding from Matt Robinson and David Bearman |
| **1/1767** | **Minutes of the last meeting** | The minutes of the meeting held on 16th May 2022 were approved as a correct record. |
| **1/1768** | **Matters arising from the minutes** | **DMS – IT.** Five out of the six trusts have access to PharmOutcomes, and are making referrals. Livewell is not included. Derriford is about to extend referrals following the full list of medications listed in the service specification. South Devon & Torbay will do the same. RD & E and Northern Devon Healthcare Trust are now integrated and known as the Roya Devon University Healthcare NHS Foundation Trust. **Pharmacy Awards Night** – to be discussed and agreed at the LPC meeting in September.**Anti depressant pilot - work in progress** |
| **1/1769** | **Treasurers Report** | A verbal report was given to the meeting by the Treasurer.  |
| **1/1770** | **Secretariat Report** | Sue presented the Secretariat Report to the meeting.  |
| **1/1771** | **PSNC Update** | Sian gave a brief update regarding the result of the RSG Vote Result. PSNC is working on a toolkit for LPCs to use. She also asked about how the LPC is planning to meet the financial commitment required as the LPC will need to be paying additional levy in 2023-24, and 2024-25. As we are currently not aware of the actual financial commitment at this stage and waiting for further guidance and information from PSNC the Secretariat was unable to provide an answer. Sue highlighted that the LPC will need to be obtaining contractor votes for the new constitution when the model constitution has been published by PSNC, holding an EGM, AGM, and running elections for the new LPC during the winter and early Spring 2023. WE are expecting the toolkit for LPCs to be available in early September. |
| **1/1772** | **RSG Vote Result** | The Steering Group has been disbanded now that the contractor vote has been held. Sue reported she is the SW LPC representative on the PSNC and LPC Operational meeting which is hosted by PSNC and meets fortnightly. Sue confirmed that the PLOT members had been informed about the development of the toolkit to support us through the process. It will not be ready until September, she asked that LPCs have some input into the Toolkit so that the LPCs have some ownership of the process. The Governance Sub Committee will need to meet to review the toolkit when it is available and recommend next steps to the committee. It is likely that the next LPC daytime meeting will have to focus on the changes ahead. **Action: Governance Group to meet prior to the next LPC meeting to agree format of the meeting.** Current number of members of Devon LPC – Rachel felt the Committee is thin on the ground. The current structure is 11 members, but we have two long term vacancies. The members will need to consider this when reviewing the new constitution. **Action: Kathryn to review the proportional representation on the committee**. The most important issue is to know our funding commitment to PSNC. |
| **1/1773** | **Annual Report & AGM** | Annual Report to be prepared during August including the accounts. The AGM is due to be held on 10th October virtually. **Action: Kathryn to approach PSNC to request the CEO Janet Morrison as a guest speaker.** |
|  | **Date of next meeting** | **Next meeting: 14th September 2022 starting at 9am – DAYTIME to be held at Exeter RaceCourse.** |